

**King County****Department of Development
and Environmental Services**

900 Oakesdale Avenue Southwest

Renton, Washington 98057-5212

206-296-6600 TTY 206-296-7217

**PRE-APPLICATION WAIVER REQUEST for
SHORT SUBDIVISION, CONDITIONAL USE PERMIT,
CRITICAL AREA ALTERATION EXCEPTION AND
REASONABLE USE EXCEPTION**

For alternate formats, call 206-296-6600.

Pre-Application Waiver Request: Short Plat, CUP, CAAE and RUE

There are three required pre-application meetings an applicant and his/her agent must attend, prior to filing an application for the following:

- Short Subdivision (often called a "short plat")
- Conditional Use Permit (CUP*)
- Critical Area Alteration Exception (CAAE)
- Reasonable Use Exception (RUE).

Waivers are not generally approved. If you feel unusual circumstances exist to justify approval of a waiver, please fill out this form and submit it to DDES at the address above or fax to 206-296-7051 for consideration. The Director or designee may waive the requirement to attend one or more of the following meetings, if it is determined to be unnecessary for the review of the application. PLEASE PRINT ALL INFORMATION BELOW.

* Does not apply to communication facility applications

Identify the meeting for which a waiver is being requested:

- ☐ Informational Meeting (Step 1)
 ☐ Pre-application Feasibility Meeting (Step 2)
 ☐ Application Review Meeting (Step 3)

Date _____

Project Name _____

Site Address _____

Parcel Number(s) _____

Applicant's Name _____ Phone _____

Applicant's E-mail _____ FAX _____

Applicant's Mailing Address _____

Agent's Name _____ Phone _____

Agent's E-mail _____ FAX _____

Agent's Mailing Address _____

Applicant/Agent's rationale for waiver:

Based on the rationale noted above, I ☐ agree ☐ do not agree to waive the required pre-application meeting(s) identified above. To schedule required meetings:

- for short plats, contact Trishah Bull at 206-296-6758 or Lanny Henoch at 206-296-6632
- for CUP, CAAE or RUE, contact Chad Tibbits at 206-296-7194.

DDES Director or Director's Designee_____
Date
Check out the DDES Web site at www.kingcounty.gov/permits